

Mac Keyboard Shortcuts

A practical reference for macOS navigation, editing, windows, and browser tasks.

Everyday navigation

Shortcut	Action	Shortcut	Action
Cmd + Space	Open Spotlight	Cmd + Tab	Switch apps
Cmd + `	Switch windows in app	Ctrl + Up	Mission Control
Cmd + W	Close window/tab	Cmd + Q	Quit app
Cmd + ,	App settings in many apps	Cmd + Shift + 5	Screenshot / screen recording
Ctrl + Cmd + Q	Lock screen	Cmd + Option + Esc	Force Quit window

Editing and browser work

Shortcut	Action	Shortcut	Action
Cmd + C / X / V	Copy / cut / paste	Cmd + Z / Shift + Cmd + Z	Undo / redo
Cmd + A	Select all	Cmd + F	Find
Cmd + L	Focus address bar	Cmd + T	New browser tab
Cmd + Shift + T	Reopen closed tab	Ctrl + Tab	Next tab in many apps
Space	Quick Look selected file*	Cmd + Delete	Move selected item to Trash*

Useful notes

* Some shortcuts vary by app or Finder context. On many keyboards, Option corresponds to Alt and Command corresponds to the Windows key role.

Personal shortcuts to remember

Shortcut	My use	Shortcut	My use
_____	_____	_____	_____
_____	_____	_____	_____